

Diamond Valley Elementary School

Kenneth J. Burkhart
Superintendent

Comprehensive School Safety Plan 2022-2023
Pursuant to Education Code 32280 – 32289

Date adopted by School Safety Committee: / Board of Education (insert date)

Diamond Valley Elementary School
COMPREHENSIVE SCHOOL SAFETY PLAN 2022-2023

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Diamond Valley Elementary School Safety Committee Membership

School Site Council or Delegated School Safety Planning Committee Members Date:	Site Administrat or or designee	Classified Employee	Teacher Rep. or Cert. Employee	Parent	Law Enforcement/ Fire	Other (specify)
(A)	(B)	(C)	(D)	(E)	(F)	(I)
1. Ken Burkhart	X					
2. Joseph Daly*					X	X
3. Kim Jackson					X	
4. John Baker					X	
5. Amy Mecak*						X

* Board Member

Diamond Valley Elementary School Data

Data Source	2021-22
Enrollment	57
Percent Attendance	87.85
Suspensions	32

U.E. = Unexcused

Summary of Goals Designed to Ensure a Safe and Orderly Environment

Component I~ People and Programs	
Priority Area	Justification
Goal One: Teacher/Staff explanation and instruction on Incident Command System	Recommendation from local law enforcement agencies and fire agency and Safety committee
Goal Two: Teacher/Staff participate in unscheduled drill(s) to test preparation for real emergency	Implementing what we practice in a non threatening situation
Component II~ Facilities	
Priority Area	Justification
Goal One: Continue improvement to security and alarm systems	As we upgrade our systems and modernize the building through the Bond, bringing us up to latest fire safety code is essential for student safety.
Goal Two: Continued Improvement to security and alarm systems(s)	Recommendation staff, administration, and local law enforcement

Goals, Strategies, and Activities for Ensuring a Safe and Orderly Environment

Component I~: People and Programs Goal #1

Goal #1 Teacher/Staff explanation and instruction on Incident Command System	
Measurable Objective: In the spring of 2022 a table top discussion with law enforcement and / or fire agency will be conducted. Upon completion DVES will take further steps to implement, explain, and institute ICS command structure duties and responsibilities	
Action Steps: a. Coordinate with ICS to conduct internal table top to define and practice assigned duties. b. Coordinate with DVES and ELP staff to provide instruction on ICS command, expectations, and responsibilities for all during emergencies.	
Who will take the lead?	Superintendent and Principal
Completion date and budget	End of 2022-2023 school year All Staff will be conducted during professional development or collaboration time
Resources needed	Time during the work day
How we will monitor and evaluate?	Upon completion of the two actions, all feedback will be reviewed for updates or improvements

Goals, Strategies, and Activities for Ensuring a Safe and Orderly Environment

Component I~: People and Programs Goal #2

Goal #2	
Teacher/Staff participate in unscheduled drill(s) to test preparation for real emergency	
Measurable Objective: To test the instruction, implementation and understanding of ICS system in an emergency	
Action Steps: a. Plan one unscheduled lock down drill b. Plan one unscheduled fire drill	
Who will take the lead?	The Principal, under the direction of the Superintendent
Completion date and budget	End of 2022-2023 school year Training will be conducted during the school day and or ELP time
Resources needed	Time during the work
How we will monitor and evaluate?	The Principal and / or Superintendent will monitor each drill and evaluate the the success of the drill and determine next steps for training, clarification, and updates to process.

Goals, Strategies, and Activities for Ensuring a Safe and Orderly Environment

Component II~ Facilities Goal #1

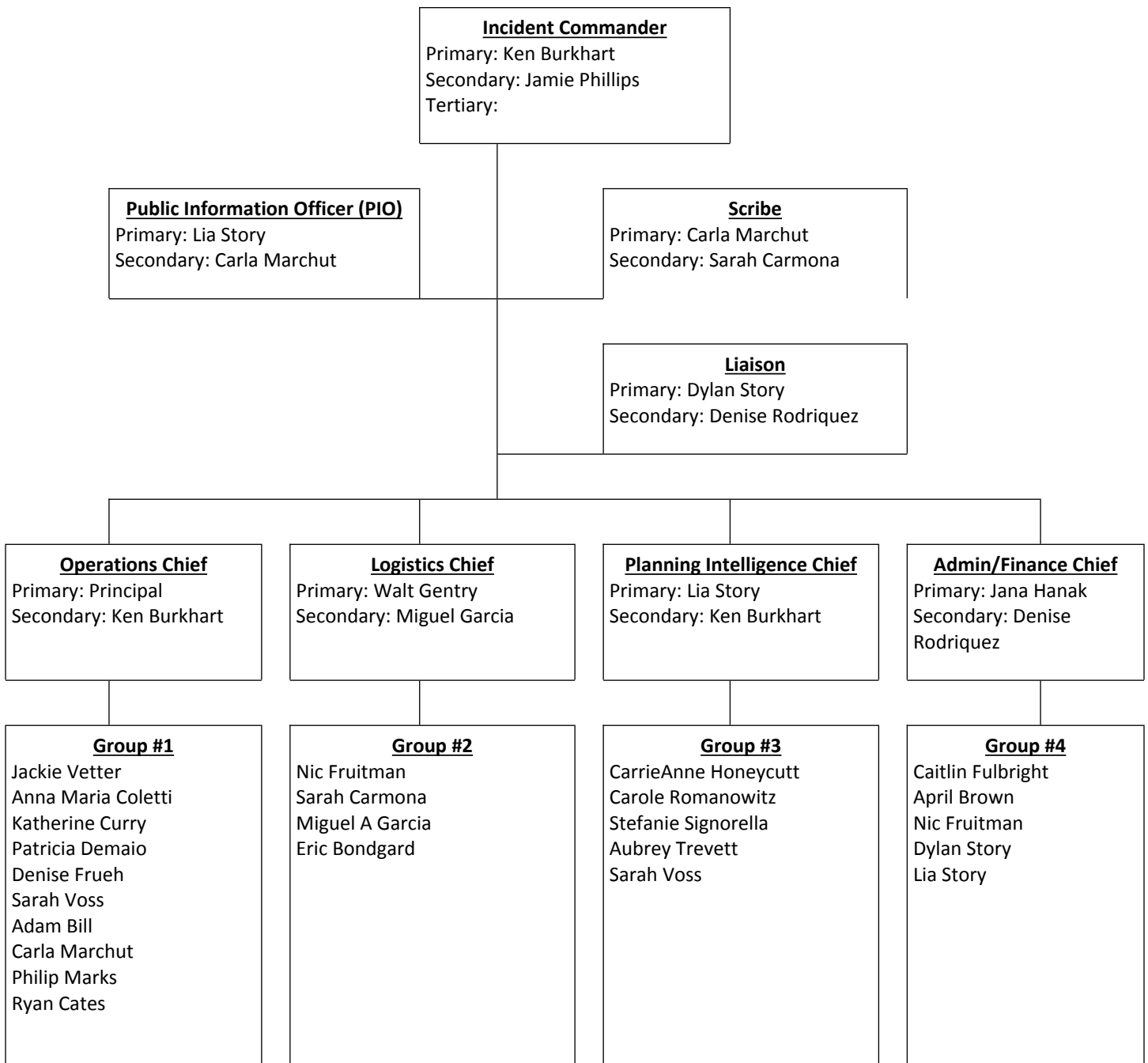
Goal #1	
Continue improvement to security and alarm systems	
Measurable Objective: Upgrade of current fire alarm units inside Diamond Valley School	
Action Steps: a. Upgrade fire alarm units	
Who will take the lead?	Superintendent, Business Manager, and Facilities Manager.
Completion date and budget	Spring 2023 Safety and Facilities/Maintenance and Bond Budgets
Resources needed	Safety and Facilities/Maintenance and Bond Budgets
How we will monitor and evaluate?	Progress will be communicated to the Safety Committee, Bond Committee, Facilities Committee, and the Board of Education

Goals, Strategies, and Activities for Ensuring a Safe and Orderly Environment

Component II~ Facilities Goal #2

Goal #2	
Continued Improvement to security and alarm systems(s)	
Measurable Objective: install additional security cameras	
Action Steps: a. Install security cameras	
Who will take the lead?	Superintendent, Business Manager, and Facilities Manager.
Completion date and budget	By the end of the 2022-2023 school year Safety and Facilities/Maintenance and Bond Budgets
Resources needed	Safety and Facilities/Maintenance and Bond Budgets
How we will monitor and evaluate?	Progress will be communicated to the Safety Committee, Bond Committee, Facilities Committee, and the Board of Education

Diamond Valley Elementary School Incident Command System Flow Chart



Incident Commander

- Responsibility is to coordinate the school response.
- Continually checking on status, progress and needs of all other ICS school management chiefs.
- Coordinates with responding agencies and establishes a unified command.

Public Information Officer (PIO)

- Is the official spokesperson for the district/school.
- All school personnel should refer information requests to the School PIO.
- Primary task is to handle the media.
- Arranges for news conferences, etc.
- May or may not be the actual spokesperson.

Operations/Logistics

- This group provides the actual “hands on” response.
- The Operations Chief manages the group.
- The Operations group is concerned with accountability, student release, assembly, shelter, first aid, search and locate, security, etc.
- This group obtains any needed resources including people.
- Logistics Chief manages the activities of this group.
- The Logistics group is responsible for transportation, food, water, supplies, and communication systems.

Planning/Intelligence/Administration/Finance

- This group gathers information.
- Assists with medium/long range planning related to the ongoing incident and school recovery (logistical) issues.
- Arranges for recovery/aftermath resources so that there is no gap between the end of the incident and necessary support/services.
- This group is responsible for collecting data, scribe records, expenses, etc. either during or after the incident.
- Provides an official record of the event.
- Coordinates the follow up paperwork and reports.
- Works closely with other Management groups to provide personnel information, resource information, money/credit if needed.

Those staff not listed will report to their immediate supervisor in the event that Incident Command System Flow Chart

As soon as first responders arrive and establish incident command, there will be a transition of command from ACUSD command to first responder command.