

**ALPINE COUNTY OFFICE OF EDUCATION  
ALPINE COUNTY UNIFIED SCHOOL DISTRICT**

**FISCAL YEAR 2023-2024 - PAYROLL SCHEDULE**

Regular Pay Cycle	Extra Duty OT - SUB Cycle	Payroll Due	Payroll Due to County	Pay Day
July	6/16 - 7/15	07/17/23	07/21/23	07/31/23
August	7/16 - 8/15	08/16/23	08/24/23	08/31/23
September	8/16 - 9/15	09/18/23	09/22/23	09/29/23
October	9/16 - 10/15	10/16/23	10/24/23	10/31/23
November	10/16 - 11/15	11/16/23	11/21/23	11/30/23
December	11/16 - 12/15	12/16/23	12/20/23	12/29/23
January	12/16 - 1/15	01/16/24	01/24/24	01/31/24
February	1/16 - 2/15	02/16/24	02/22/24	02/29/24
March	2/16 - 3/15	03/18/24	03/22/24	03/29/24
April	3/16 - 4/15	4/16/2024*	04/23/24	04/30/24
May	4/16 - 5/15	05/16/24	05/24/24	05/31/24
June	5/16 - 6/15	6/17/2024**	06/21/24	06/28/24

Examined & Approved

Date

Jana Hanak, Business Manager

\*Submitt payroll paperwork prior to leaving for Spring Break

\*\* Submitt payroll paperwork if last day worked is prior to 6/16/23.

~~ Payroll due to Alpine County Treasurer by 9.00 am ~~